Reedham Parish Council

Tender for Reedham Village Maintenance 2024-2027

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| **Item** | **Description** | **Quantity** | **Rate**  **£:p** |
| **Lot A** | **Conservation Management and Some Amenity Mowing** |  |  |
| **A1** | **Church Yard** |  |  |
| A1 | Church Yard - *see attached management plan*  **15 amenity cuts** of the un-coloured areas; **areas coloured green to be managed in accordance with the management plan.**  Mowing of the green areas to take place only on dates to be agreed in advance with the Rector and/or Church Wardens.  **Grass clippings to be removed to the compost heap or off-site.**  Ride-on machinery to be avoided. Particular care to be taken and sufficient time allowed for careful working (walk behind and hand held tools can also cause damage) to avoid collision with monuments and gravestones. | Sum |  |
| **Lot B** | **Amenity / Grounds Maintenance** |  |  |
| **B1** | **Verge Maintenance**  *Fortnightly between the beginning of March and the end of October, cut and drop* |  |  |
| B1.1 | Riverside Road between telephone box and Broads Authority Hut | Sum |  |
| B1.2 | Witton Green triangle seat area | Sum |  |
| B1.3 | War Memorial triangle | Sum |  |
| B1.4 | Village sign area verges | Sum |  |
| B1.5 | Verges at entrance to Station Drive | Sum |  |
| **B2** | **Public Footpath Maintenance**  *Fortnightly between the beginning of March and the end of October, cut and drop* |  |  |
| B2.1 | Public Footpath from Havaker to The Hills | Sum |  |
| B2.2 | Public Footpath alongside Searchlight field | Sum |  |
| B2.3 | Public Footpath from Holly Farm Road by Woodland Walk | Sum |  |
| **B3** | **Permissive Path** |  |  |
| B3.1 | Strimming of permissive path once a month between March and October to a width of 1.2m wide. | Sum |  |
| B3.2 | To cut back any undergrowth on and next to the steps and board walk once a month between March and October. | Sum |  |
| **B4** | **Searchlight Field** |  |  |
| B4.1 | Grass cutting of Searchlight Field fenced play area 15 times between March and October, inclusive. | Sum |  |
| B4.2 | Grass cutting of Searchlight Field  **15 amenity cuts**. Cutting should take place at approximately 2 to 2 ½-weekly intervals during the growing season (March to October inclusive). The resultant sward height should not exceed 30mm after 48 hours.  Arisings would ideally be removed for composting, and if this is the case please indicate this, and any additional cost associated with this, in your tender submission, but otherwise should be finely chopped and left in situ. | Sum |  |
| B4.3 | Additional price for ad hoc cutting of the Searchlight Field |  |  |
| B4.4 | Weed killing around posts and equipment when required. To be reviewed after 1 year. |  |  |
| **Notes:** | | | |
| 1. Tenderers are invited to price for any or all of the above lots  2. Please show prices for each item separately  3. Tenders will be awarded on the basis of 50% price and 50% quality  4. Tenderers should prove relevant experience and a minimum of 2 references  5. We require successful tenders to hold an appropriate level of public liability insurance and employers insurance (if applicable)  6. Tenderers would be expected to supply and be responsible for all upkeep and maintenance of any equipment used.  **The successful tenderer would be expected to sign and date a sheet, similar to this, which will be held at the church, on each cutting occasion when the work to all areas is complete. Payment may be withheld if this is not done.** | | | |