Reedham Neighbourhood Plan Meeting

**Wednesday 31st May 2023 at 10.00a.m.**

**Attendees:** David Breeze, Wendy Gitsham, Maureen Haycock, Chris Mutten, Claudia Dickson (Parish Council Clerk), and Mark Thompson from Collective Community Planning.

1. **Chairman**: David Breeze was elected Chairman of the meeting.
2. **Apologies** : Tony Noon, Simon Pittam, Louise Cornell (CCP).
3. **Declarations of Interest:** CM owns Middle Field and the GNLP1001 site.
4. **Minutes**: The Minutes of the meeting on the 13th February 2023 were approved.
5. **Regulation 14 Consultation:**

The Reg 14 Consultation responses had been collated by CCP. Most items raised were small issues that were being amended/corrected by CCP but a few issues needed further discussion. The attached document (Reedham Neighbourhood Plan Regulation 14 Responses & decisions 31.5.23) details the comments received and the amendments agreed. Also attached is a letter received from Savills on behalf of CM.

**Actions:**

CCP to finalise the draft plan and circulate to the steering group by the 18th June. This will be agreed by email and then CCP will submit all the documentation to BDC. The sequence of events will then be:

* BDC have a further 6 week consultation
* BDC will then appoint an examiner (in consultation with the steering group)
* The examiner will draft a report for fact checking
* The examiner will then finalise their report
* The steering group, or BDC, have to make any changes
* BDC hold a referendum on the final plan.

The timescale is probably 6 months.

1. **Financial matters:**

The remaining unspent Locality grant of £3,750 has been returned as per the conditions of the grant. DLUHC have indicated there will be further funding for Neighbourhood Plans this year but the details have not yet been published. In advance of this CCP were asked to send a quote for this year’s work.

£3,412.85 remains of the Broadland grant. There is an additional £1,500 to be claimed.

1. **Items for next meeting:**

None received.

1. **Date and time of next meeting:** to be arranged. The meeting finished at 11:54.