REEDHAM PARISH COUNCIL

Chairman: David Hale Vice Chairman: Liz Bassett

Clerk: Claudia Dickson M: 07769 972902 E: [reedhampc@outlook.com](mailto:reedhampc@outlook.com)

A meeting of Reedham Parish Council will be held on Thursday 11th May 2023

at 7.30pm in the Village Hall. All Councillors are summoned to attend.

**Agenda**

1. Election of a Chairman
2. Election of a Vice-Chairman
3. Declarations of Acceptance of Office
4. To consider accepting apologies for absence
5. To record Declarations of Interest in any item on the Agenda
6. To approve the Minutes of the previous council meeting on 3rd April 2023
7. Matters Arising, for information only

**Public Participation** - Members of the public may raise points for consideration by Councillors. This part of the evening will also include County Council, District Council and Community Association reports.

1. To resolve to adopt the General Power of Competence
2. Parish Councillor vacancies and co-option procedure
3. To consider planning applications received, including:
4. 2023/0882 – removal of 2 existing roof windows to south elevation (west end) to be replaced with conservation style roof windows. Installation of two new conservation style roof windows to south elevation (east end). Removal of part of internal flat ceiling to top floor bedroom on east end replaced with a vaulted ceiling to match ceiling in bedroom to west end. Removal of part of an internal dividing wall and internal window to east bedroom at 15 Church Road, NR13 3TX
5. BA/2023/0132/FUL – erection of a workshop at Pearsons Yard, Holly Farm Road, NR13 3TH
6. BA/2023/0106/HOUSEH – revisions to previously approved extensions (BA/2016/0252/HOUSEH) including addition of two balconies at Seven Mile House, The Marshes
7. Notification of an enforcement notice at the Berney Arms
8. Notification of planning approval for BA/2023/0068/HOUSE – snooker room extension to rear of the existing garage at The Fourth House, 25 Riverside
9. To discuss any updates on the following:
   1. Speed Sensor
   2. Allotments
   3. Neighbourhood Plan
   4. Woodland Walk maintenance – cutting and raking of nettles
10. Highways issues, including:
11. Reports of a cone being placed on the new road markings at the junction of Freethorpe Road and Station Road
12. Correspondence received, including:
13. Royal Norfolk Show Community Champions Tribute
14. Cinema Memories
15. Cluster Meeting
16. Setting up a local meeting
17. Financial matters, including:
    1. Presentation of the Year End accounts to 31st March 2023
    2. To receive the Actuals vs Budget figures for 2022/23
    3. To review the Asset Register
    4. To receive the Internal Audit report for the Annual Return
    5. To approved the Governance Statement of the Annual Return
    6. To approve the Accounting Statements of the Annual Return
    7. To receive monthly Income & Expenditure report
    8. To confirm the payments made in April 2023
    9. Payments presented for approval
18. To receive items for the next agenda. Public session if required
19. Time & date of next meeting - the next scheduled meeting is Monday 5th June 2023 at 7.30 pm in the Village Hall.

*Claudia Dickson*

Clerk for Reedham Parish Council

4th May 2023