# REEDHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 3rd April 2023 in the Village Hall.

**Present -** Councillors D Hale (Chair), M Barnes, L Bassett, L George, C Mutten, D Rushbrook, M Smith, and the Parish Clerk C Dickson. DCllr G Nurden, and 8 members of the public were in attendance. The Council meeting commenced at 7.30 pm.

**1-04-23) Apologies for Absence**

Cllrs T Davey (work), P Bagshaw (holiday), S Pittam (family commitment), R Holt (work).

**2-04-23) Declarations of Interest on the Agenda**

None received.

**3-04-23) Minutes of Previous Meetings**

The minutes of the Parish Council meeting held on the 6th March 2023 were **approved** with 2 abstentions, and were signed by Cllr Hale as Chair of the meeting.

**4-04-23) Matters Arising**

None received.

**Public Participation**

County Councillor Lana Hempsall sent apologies.

Chairman of the Village Hall Committee Chris Bradbury gave the following report:

There were no issues with the play equipment safety inspections for April.

After 3 start dates have come and gone Anglia Car Charging should start work on the installation of the new EV car charging points this Wednesday and complete on Thursday.

Fundraising: on Wednesday 12th April we have an Easter Quiz Night at 7.30pm.

We will be showing “Living” on the big screen on Friday 14th of April starting at 7.30pm.

The March Cash Bingo jackpot wasn’t won therefore the jackpot for April stands at £180 in 52 numbers or less. This month’s Bingo is on Monday 17th April.

The RCA adult theatre company comedy drama “Fitch and Pie” had good reviews and all the money raised went to the village hall.

We had over 60 entries to our Easter Egg Hunt yesterday, this is more than last year.

We will be holding a Coronation Celebration on Sunday 7th May from 12-4pm. We are also hoping to bury a time capsule on the playing field.

District Councillor Grant Nurden: the move to the new Horizon building is on track for early May. A working group has been set up to form an action plan from the recent peer review. We need to get the message out to people about how good Broadland is as a Council.

DCllr Nurden is also a Parish Councillor in Freethorpe and will be happy to represent them at a Cluster meeting.

Cllr Hale queried the public money spent on the corgi statues auctioned off for Nelson’s Journey. The cost for making them was £21,000 but they raised £3,000. Not all of them were auctioned, 2 have been retained by BDC and one is going to Sandringham as it has been gifted to the King.

Public

A member of the public reported a meeting taking place between the Government, Defra and local organisations to discuss the operations of the BA over the last 20 years and a full investigation is underway.

A member of the public reported that the person putting up stickers in Reedham about the Chief Executive of the BA has been caught on CCTV and is likely to be charged with criminal damage.

**5-04-23) Planning Applications**

1. BA/2023/0106/HOUSEH – revisions to previously approved extensions (BA/2016/0252/HOUSEH) including addition of 2 balconies – at Seven Mile House, The Marshes. The Council had **no objections**.
2. 2023/0660 – rear extension at 3 Barn Owl Close, NR13 3FF. The Council had **no objections.**
3. There will be a temporary road closure on Riverside between the 17th and 21st April for UK Power Network installation of new cables.
4. BA/2023/0003/TPO – Reedham Old Hall, 2 Church Road – 14 trees in the garden. Replacing BA/2009/0022/TPO. Circulated to Councillors but omitted from the agenda. The **Clerk** will ask the Tree Warden if there are any issues associated with the TPO and forward the response.

**6-04-23) To Discuss Updates on the Following**

1. **Speed Sensor**

No report this month as it has only just been moved.

1. **Allotments**

No issues reported. No allotment association meeting has been arranged.

Plot 1B has been let and the Clerk is waiting to hear from the person next on the waiting list for 1A.

1. **Neighbourhood Plan**

The 7 week consultation for the statutory Regulation 14 Consultation is underway. A consultation event was held on the 18th March and had 6 attendees. Most of them wanted to talk about the allocation of the grass in front of Quay Terrace as a Local Green Space. The next event is on Thursday 20th April in the Village Hall.

**7-04-23) Highways Issues**

Cllr Mutten will contact CCllr Hempsall regarding the flooding on Witton Green.

The grips have been cleared.

CCllr Hempsall has a meeting with the Highways Engineer on Wednesday to look at Church Dam and Middle Hill.

**8-04-23) Park and Ride letter**

DCllr Eleanor Laming (Brundall Ward) circulated a letter (see below) to all Parish Councils in Broadland this side of Norwich to ask if they would consider adding their names to a letter to Norfolk County Council and various Government minsters asking for the reinstatement of the Postwick Park and Ride. The Council **approved**, with 1 abstention, adding Reedham as a signatory to the letter.

**9-04-23) Correspondence Received**

1. Mindful Towns – training from Broadland District Council. Cllrs Bassett and Smith were interested. **Clerk** to organise.
2. Email from Diana Gilder requesting a litter bin at the top of the Woodland Walk. A litter pick was organised on the Woodland Walk which gathered about 190 cans and bottles. The Council did not feel a litter bin would help the problem but the **Clerk** was asked to thank Diana for collecting the litter and for a reminder to be included in the Outlook.

**10-04-23) Setting up a local Cluster Meeting**

The Council has been accepted into the Brundall/Blofield/Postwick Cluster Meeting.

The Clerk has emailed Freethorpe, Halvergate, and Beighton Parish Councils to suggest a Cluster meeting but to wait until after the elections for the first get together.

**11-04-23) Financial Matters**

1. The Council email storage, currently 5GB, is full. An additional 95GB is £19.99 per annum. The Council unanimously **approved** the need and cost.
2. The Council **approved** continuing with the same Internal Auditor as last year, Sonya Blythe, at a cost of £85.
3. The monthly Income and Expenditure report for March was noted (see below). These are the draft Year End figures but cannot be finalised until the BDC Deposit interest is received.
4. The payments made in March were confirmed by Cllr Bassett.
5. Payments presented for approval, circulated to Councillors in advance:

The following payments were **approved.**

Staff costs March £ 615.62

Tudor Print – Neighbourhood Plan and survey £ 403.80

Simon Pittam – hire of the Vikings for the N Plan consultation event £ 30.00

Countrystyle Recycling – glass recycling Riverside £ 15.00

Countrystyle Recycling – glass recycling Village Hall £ 27.00

Claudia Dickson – expenses March 23 £ 29.50

**Total =** **£ 1,120.92**

A payment to Mr David Breeze for the defibrillator pads in March was confirmed as £77.77. This is a S137 payment.

The Clerk informed the Council the Norfolk Association of Local Council’s subscription renewal will be rising by 20% plus the fee for hosting the website will be rising 100% from £35pa to £70pa, a total increase of 31%. The Clerk did not recommend looking for alternative provision this year but it will be reviewed in time for the next budget.

**12-04-23) Items for the Next Agenda**

None received.

Public

No further public participation.

**13-04-23) Time and Date of Next Meeting.**

The next scheduled meeting is Thursday 11th May 2023 at 7.30pm, at the Village Hall. The meeting finished at 20.24.

Signed………………………………........................ Date……………………………….

**8-04-23) Park and Ride letter**

Group Letter requesting the Reinstatement of the Postwick Park and Ride Service – Spring 2023

*Dear Sir/Madam (Addressee details)*

The Postwick Park and Ride service was closed during the pandemic in March 2020 and leased by the Department of Health and Social Care (DHSC) for use as a Covid Testing Centre. From 29 June 2022 all other P and R sites in Norwich re-opened but Norfolk County Council (NCC) published a Decision Notice on 4 August 2022 stating that Postwick would remain closed until passenger numbers across the other sites were back to 75% of pre-covid levels. Instead of allocating the revenue from DHSC to support the restoration of Postwick P and R, it was used to fund the operation of other Norwich Park and Ride sites.

A temporary service was reinstated which ran from 21 November to 24 December 2022. Despite an initial indication from both NCC and the operator that it would serve as a pilot for permanent re-opening, it received minimal advertising despite the service having been closed for so long, the running hours were not appropriate for commuting workers, the route was altered to provide no intermediate stops and Parish Councils were notified a couple of days later that NCC intended to close the service.

NCC said following questioning that the re-opening was not a trial and the intention was to enable shoppers to access the city during the festive period (rather than offering a viable service for those working in the city). NCC still maintains that this may be a temporary closure if it can be proven that passenger numbers will recover. It has not been made clear however, how this can be evaluated while the service ceases to run.

A Freedom of Information request to NCC admitted that a business plan for the temporary re-opening of the park and ride with a range of costed options together with short and long term forecasts had not been produced.

We, the undersigned would like to see the reinstatement of the Postwick P and R service for the following reasons:

Residents will use a bus service if it is convenient, comfortable and financially advantageous for them to do so. The service could be altered to include key stops including the Broadland and Broadland Gate Business Parks, Norwich and Norfolk University hospital and the University of East Anglia. This service has been closed, blaming residents for a failure to use it, rather than considering other more viable and imaginative business options.

The surrounding area is marked for significant growth both in terms of housing and business development. P and R services reduce congestion in cities and carbon emissions. A failure to reopen the service will cause the opposite to happen. Little is being done in Broadland to offer serious and practical alternatives to car use on the scale that is required to achieve the government’s Net Zero targets.

The population East of Norwich is expanding and will continue to do so. Approximately 100,000 people live in the Great Yarmouth district and closures of retail outlets and employment centres in that area make Norwich the main business centre, resulting in significant traffic coming into Norwich. Norwich City Council’s policies aim to reduce traffic entering the centre and removal of a Park and Ride service east of the city runs contrary to that.

Reinstatement of the service, together with extensive advertising, would help mark the reversal of the pattern we see of rural communities in the East gradually losing key infrastructure services due to lack of investment.

Yours faithfully

*(List of Signatories)*

**11-04-23) Financial Matters**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INCOME AND EXPENDITURE REPORT BARCLAYS BANK** | | | | | | |
| **AS AT 31.3.23** | | | | | | |
|  |  |  |  |  |  |  |
|  | **MONTH** | **YEAR TO DATE** |  |  | **MONTH** | **YEAR TO DATE** |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| PRECEPT |  | 21,668.00 |  | GROUND MAINTENANCE |  | 7,469.73 |
| GRANT |  | 500.00 |  | STATY/POST/PHONE ETC | 78.62 | 328.06 |
| TRAINING |  |  |  | VILLAGE WORK | 77.77 | 2,120.65 |
| BANK INTEREST |  |  |  | PROF/SUBS/TRAINING | 70.00 | 480.16 |
| NCC |  |  |  | STAFF SALARY/TAX/PENSION | 615.62 | 7,327.30 |
| GLASS |  | 64.65 |  | AUDIT & INSURANCE |  | 579.30 |
| MISCELLANEOUS |  | 57.00 |  | RECYCLING |  | 801.33 |
| ALLOTMENT A/C |  |  |  | SECTION 137 |  | 200.00 |
| PERMISSIVE PATH |  |  |  | ROOM HIRE/GRANTS | 33.00 | 412.00 |
| GRASS CUTTING |  | 177.11 |  | MISCELLANEOUS |  | 110.99 |
| **TOTAL** | 0.00 | 22,466.76 |  | **TOTAL** | 875.01 | 19,829.52 |
| Neighbourhood Plan |  | 12,000.00 |  | Neighbourhood Plan | 2,558.15 | 4,808.15 |
| HMRC VAT |  |  |  | VAT | 1,322.57 | 4,511.35 |
| NCC EV points grant |  | 6,088.00 |  | Permissive Path fundraising |  | 1,079.16 |
| S106 |  | 8,557.15 |  | S106 | 4,415.95 | 9,769.15 |
| TRANSFER |  |  |  | NCC EV points grant |  | 3,044.00 |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AT 31.3.23 |  |  | **BANK ACCOUNT** | AT 31.3.23 |  |
| BALANCE CD/FWD | 27,243.95 |  |  | CURRENT ACCOUNT | 18,138.27 |  |
| INCOME | 0.00 |  |  |  |  |  |
| EXPENDITURE | (875.01) |  |  |  | 18,138.27 |  |
|  | **26,368.94** |  |  | Less unpresented chqs |  |  |
|  |  |  |  | 414 | (33.00) |  |
| TRANSFER | - |  |  | 423 | (33.00) |  |
| Neighbourhood Plan | (2,558.15) |  |  |  |  |  |
| Net VAT | (1,322.57) |  |  |  |  |  |
| S106 | (4,415.95) |  |  |  |  |  |
| NCC EV points grant | - |  |  |  |  |  |
| BALANCE | **18,072.27** |  |  | BALANCE | **18,072.27** |  |
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| --- | --- | --- | --- | --- | --- | --- |
| **ALLOTMENT ACCOUNT** | | | | | | |
| **AS AT 31.3.23** | | | | | | |
|  |  |  |  |  |  |  |
|  | **MONTH** | **YEAR TO DATE** |  |  | **MONTH** | **YEAR TO DATE** |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| RENT |  | 208.66 |  | MAINTENANCE |  |  |
| DEPOSIT |  | 30.00 |  | RENT/DEPOSIT |  | 265.00 |
| **TOTAL** | - | 238.66 |  | **TOTAL** | - | 265.00 |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AT 31.3.23 | |  | **BANK ACCOUNT** | AT 31.3.23 | |
| BLANCE CD/FWD | 1,318.78 |  |  | CURRENT ACCOUNT | 1,318.78 |  |
| INCOME | - |  |  | less: unpresented cheques |  |  |
| EXPENDITURE | - |  |  | add: unpresented deposits |  |  |
| **BALANCE** | **1,318.78** |  |  |  | **1,318.78** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **BDC PARISH DEPOSIT ACCOUNT** | | | | | | |
| **AS AT 31.3.2022** | | | | | | |
|  |  |  |  |  |  |  |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| TRANSFERS |  |  |  | TRANSFERS |  |  |
| INTEREST |  |  |  | BANK CHARGES |  |  |
| **TOTAL** | - | - |  | **TOTAL** | - | - |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AS AT 31.3.2022 | |  | **ACCOUNT** | AS AT 31.3.2022 | |
| BLANCE B/FWD | 15,319.28 |  |  | BDC ACCOUNT | 15,319.28 |  |
| INCOME | - |  |  |  |  |  |
| EXPENDITURE | - |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **BALANCE** | **15,319.28** |  |  |  | **15,319.28** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Cash Assets:** | **34,710.33** |  |  | **Earmarked funds:** | **28,603.85** |  |
|  |  |  |  |  |  |  |