



# Broadland Tree Warden Network

## Minutes of Annual General Meeting Held on 19 January 2022 Via Microsoft Teams

- Attendees: John Fleetwood (Chairman, Co-ordinator and Tree Warden for Freethorpe and Wickhampton)  
Richard Codling (Treasurer and Tree Warden for Blofield)  
Jo Parmenter (Executive Committee member and Tree Warden for Reedham)  
Richard Farley (Executive Committee member and Tree Warden for Brundall)
- Tony Baker (Tree Warden for Hemblington)  
Joanne Collins (Tree Warden for Thorpe St Andrew)  
Paul Cowley (Tree Warden for Weston Longville)  
Peter Croot (Tree Warden for Coltishall)  
Peter Harrold (Tree Warden for Horsford)  
Christine Hipperson (Tree Warden for Sprowston)  
Ben Jervis (Tree Warden for Sprowston)  
David Pilch (Tree Warden for Blofield)  
Anna Rodriguez (Tree Warden for Acle)  
Robert Sugden (Tree Warden for Taverham)
- Mark Symonds (Conservation and Tree Officer (East) at Broadland District Council)  
Andrew Moll (Clerk to Freethorpe Parish Council)
- 2022/01 Apologies for absence were received from Nigel Boldero (Tree Warden for Haveringland Parish Meeting) and Angus Turvill (Tree Warden for Wroxham).
- 2022/02 The Minutes of the Annual General Meeting held on 5 November 2020 were agreed to be a true and accurate record.
- 2022/03 John Fleetwood explained that the meeting had been postponed from November 2021 for reasons known to all and then delivered his report on 2020-2021, a copy of which has been placed on file.
- 2022/04 Richard Codling delivered his Network Treasurer's report for 2020-2021, a copy of which has been placed on file. At 15 October 2021 the Network had a balance at the bank of £2,886.35.
- 2022/05 It was unanimously agreed that John Fleetwood shall be elected to continue as Chairman and Network Co-ordinator for 2021-2022.
- 2022/06 It was unanimously agreed that Richard Codling shall be elected to continue as Network Treasurer for 2021-2022.
- 2022/07 John Fleetwood informed the meeting that resignations had left the Network with just four Executive Committee members when the Network's Constitution requires a minimum of six.
- 2022/08 It was unanimously agreed that Jo Parmenter and Richard Farley shall be elected to continue as members of the Executive Committee for 2021-2022.

- 2022/09 It was unanimously agreed that Paul Cowley, Ben Jervis and Anna Rodriguez shall be elected as members of the Executive Committee for 2021-2022.
- 2022/10 John Fleetwood delivered a report as The Tree Council's National Advisory Committee Representative for East Anglia, reporting as follows.
- Seven new Networks have been created nationally in the last year.
  - Regional Forums were hampered by the COVID lockdowns.
  - The first three sections of the new National Tree Warden Learning Guides have been released comprising "Trees and the Law"; "Tree Biology"; and "Threats and Challenges to Our Trees".
  - He will commence training for Broadland Tree Wardens in February.
  - Training is compulsory.
  - Future sections of the Learning Guides will include "Tree Planting – Planning and Practice"; "Managing and Caring for Trees"; "Tree Health"; and "Planning Community Events".
- 2022/11 Peter Croot remarked on a comment in the Network Co-ordinator's Report that Tree Wardens need to request trees as soon as possible and that Tree Wardens were asked for requests to be submitted before the end of 2021. Peter Croot stated that he could not meet that date as he was awaiting permission from landowners to plant on their land. The Chairman reminded Peter Croot that trees supplied from the Broadland District Council tree planting budget should only be planted on publicly owned land.
- 2022/12 Peter Harrold (Tree Warden for Horsford) stated that he could see no reason why he should not be able to raise trees in a private nursery for planting out. The Chairman replied that the matter had caused much controversy during the year and that the position is explained very clearly in the guidance form Defra and The Tree Council contained in Section 20 of the Network Handbook "Biosecurity and Growing Trees from Seed for Local Planting Projects". Therefore there was nothing to be gained from further discussion
- 2022/13 It was unanimously agreed that the Executive Committee shall consider the matter of Tree Wardens who appear to be inactive with a view to, perhaps, circulating all Tree Wardens asking if they wish to continue.
- 2022/14 It was unanimously agreed that the Executive Committee shall consider the following matters as a matter of urgency.
- How to deal with requests from parishes that do not have a Tree Warden or have an inactive Tree Warden.
  - First Aid courses for interested Tree Wardens.
  - Effective methods of communication post Broadsheet.
  - Giving regular reports to contributing parishes.
- 2022/15 Mark Symonds, Conservation and Tree Officer (East) at Broadland District Council, thanked the Network for its help and support during the year. TPO responses and reports of unauthorised works are much valued. The last two years has seen a significant increase in the number of applications for tree works and trees, nationally, have never been under such pressure.
- 2022/16 John Fleetwood thanked Mark Symonds for his continued and much valued support of The Broadland Tree Warden Network.