In attendance: Claudia Dickson, Maureen Haycock, David Breeze, Tony Noon, Chris Mutten, Cate Ford, Bill Vincent, Stephen Coleman, Louise Cornell and 3 members of the public.

Apologies: Malcolm Edge, Simon Pittam

Declarations of Interest: CM owns a preferred site in the GNLP

LC explained the Neighbourhood Plan process. Ideally the NP will shadow the GNLP but that will be hard as the timeline for the GNLP is likely to slip.

Issues identified through the evidence base: CCP will undertake a Character Appraisal to see if the village meets the criteria, and it will generate new evidence to support the NP.

Action: CD to request AECOM to undertake Design Codes.

The HNA: the affordable housing allocation is based on the lower quartile earning substantially lower than average for Reedham. The average for Broadland is £30,000. The lower quartile for one individual is £21,000 but the average for Reedham is £41,000. There is incorrect data for the housing sizes and prices. CCP will contact AECOM to correct it.

Consultation: SP will look at creating a Facebook page for the Neighbourhood Plan. Items to include will be what it is, how to help, the evidence base and a link to the PC website. Highlight the affordable housing element.

A drop-in public event will be held while the survey is live.

The survey will be online and printed. CD will check whether the Outlook can include it when they deliver.

The consultation will run for 3 weeks from the 26th March to the 25th April. Drop-in events will be held on Saturday 4th April at 11am and Thursday 23rd April at 2pm

Action: It was agreed to have a call for sites. CCP will check with BDC how to facilitate this.

Items for the next meeting: consultation results.

Next meeting: tbc