Reedham Neighbourhood Plan Meeting

**Thursday 30th June 2022 at 2.00p.m.**

**Attendees:** Tony Noon, David Breeze, , Wendy Gitsham, Simon Pittam, Maureen Haycock, Claudia Dickson (Parish Council Clerk), and Mark Thompson and Louise Cornell from Collective Community Planning.

1. **Apologies** : Chris Mutten, Cate Ford.
2. **Declarations of Interest:** none received.
3. **Minutes**: The Minutes of the meeting on the 26th May 2022 were approved.
4. **Updates** on actionsfrom the last meeting [DB joined the meeting]:
5. **Call for sites:** the advert has been placed in the Mercury, on the Parish Council website, on the Parish Council Facebook page. It missed the Outlook because of an early submission date. The closing date for submissions is 15th July but no responses have been received to date.
6. **Local** **Green spaces:** CM is still to measure the sizes of the pieces of land.

Contact needs to be made with the landowners of the spaces to be included.

**Action:**

Template letter to landowners to be circulated. (LC)

Measure sizes of Green Spaces/update form. (CM/WG)

1. **Key Viewpoints:** this is now completed.
2. **Ecological areas and corridors:** Jo Lester suggested looking at the Community Led Plan for the original research but this does not include a map.

**Action:**

LC will contact Jo again but provide her with a draft map for comment on.

1. **Heritage Assets:** the updated document had been circulated. No history has been found on the Smokehouse. It could be described as an ‘enigmatic historical building of great interest to the village’. And there is not much information on The Old Hall, although the site is of historic interest.

CM has communicated with NCC but they are away this week so he will feedback at the next meeting.

The Ferry and Ferry Inn have been amalgamated.

The meeting agreed to proceed with the information gathered so far and ask the wider community if further information is required.

**Action:** CM to feedback on information gathered from NCC.

1. **Draft AECOM Design Codes Report:** the revised plan provided by AECOM shows an access that, at the moment, does not exist and upon which the whole plan is dependent, and therefore should not be included. In its current form the site is undeliverable.

We would have liked AECOM to state that if the site is to be developed then it should include a playing field for the school and parking for staff, but this is not possible. AECOM did say they could flag it as an aspiration in the text. It was decided to ask AECOM to remove the plan completely. There are still issues with spelling and grammar in the text.

**Action:**

AECOM to be asked to remove the Maypole Hill plan. (CD)

A policy for the Maypole Hill site to be included in the Plan. (LC & MT to draft)

1. **Draft Plan:** circulated in advance of the meeting. Small changes were suggested but not all those present had read all of the document. TN requested a summary of the policies to be detailed at the beginning as an easy reference point for those reading it. And a section on actions needed from the Plan and who should be responsible for monitoring them.

**Action:**

Revised Draft Plan to be circulated for discussion at the next meeting (LC/MT)

1. **Financial matters:** CD has just submitted the application for the next Locality Grant. We have £1,700 left from the original £10,000 allowed, but should be able to access an additional £8,000 as we are incorporating Design Codes. Site Allocations also count towards the £8k but we are unsure if any sites will come forward.

No application has been made to Broadland yet. This will be submitted once the Locality funding is confirmed and an assessment of any additional funding need has been completed.

1. **Items for next meeting:**

Draft Plan

Call for Sites

Ecological Corridors

Heritage Assets

Green Space letter template

1. **Date and time of next meeting:** suggested dates of the 8th or 9th August. CD to check and circulate for best fit. The meeting finished at 14:45.