# REEDHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 11th April 2022 in the Village Hall.

**Present -** Councillors D Hale (Chair), D Rushbrook, M Barnes, T Rednall, C Mutten, L Bassett, and the Parish Clerk C Dickson., CCllr L Hempsall and 5 members of the public were in attendance. The Council meeting commenced at 8.00 pm.

**1-04) Apologies for Absence**

Cllrs P Bagshaw, S Pittam, T Davey, R Holt, L George. DCllr G Nurden.

**2-04) Declarations of Interest on the Agenda**

None received.

**3-04) Minutes of Previous Meetings**

The minutes of the Parish Council meeting held on the 7th March 2022 were **approved**, and were signed by Cllr Hale as Chair of the meeting.

**4-04) Matters Arising**

The doctor’s surgery is reopening from tomorrow. Opening times will be:

Monday: 8am – 12.30pm

Tuesday: 8am – 12.30pm

Wednesday: closed

Thursday: closed

Friday: 8am – 12.30pm

Notification has been received of a road closure to do the drainage works on the 2nd Limpenhoe turning from the 26th April to the 6th May. Excavation/installation of drainage/soakaway features, taking 12 days.

Cllr Tom Rednall has sadly handed in his resignation as a councillor due to work commitments. He thanked the Council for making him feel welcome and accepted. Cllr Hale thanked him for taking the opportunity to join the Council, and wished him the best for the future.

**Public Participation**

District Councillor Grant Nurden provided a report for the Annual Parish Meeting.

County Councillor Lana Hempsall gave a report for the Annual Parish Meeting.

Chairman of the Village Hall Committee Chris Bradbury gave the following report:

There were no issues with the play equipment safety inspections for April. However children are finding it difficult to climb onto the zipwire from the platform base. Fenland Leisure have been contacted for improvements. They have also been asked to quote for replacing the swing seats in the small play area and for an independent inspection of all the play equipment.

An oak tree has been planted on the playing field to celebrate the Queen’s Platinum Jubilee. In June a brass plaque will be formally placed to commemorate her remarkable achievement.

This Wednesday we have an Easter Quiz night at 7.30pm.

The March Cash Bingo jackpot wasn’t won, the jackpot stands for April at £270 in 52 numbers or less. This month’s Cash Bingo is on t he 25th at 7.30pm.

We have a film showing of “Belfast” on the 13th May. The film is about a working-class family and their young son’s childhood during the turmoil of the late 1960’s in Northern Ireland’s capital.

At our Easter Egg hunt yesterday we had an overwhelming number of entries, but it was enjoyed by all.

Public

A member of the public asked about Nutrient Neutrality. Cllr Hempsall attended a briefing which updated that effectively all decisions on planning applications have been put on hold. The planning department are going to start processing applications up to the point where all other matters are resolved other than the NN aspect. District Councils are asking for a judicial review as it is problematic for the whole of Broadland. The areas affected are so vast. It is important that rivers and Broads are brought up to a better state but dropping NN on the Councils at the last minute is not helpful. It mostly affects applications including overnight accommodation. Inadvertently it has sterilised all brown field sites. There are challenges to Natural England and more information will be available shortly. It affects the 5 year land supply.

**5-04) Planning Applications**

1. 20220227 – change of use of the land from paddock to include a maneage and erection of stable and provision of standing pad at Low Farm Cottage, Low Farm Road, NR13 3HE. The Council resolved **no objections**.

Notification of approval

1. BA/2022/0048/FUL – retrospective change of use to domestic curtilage and erection of a close boarded timber 6ft boundary fence at Nelsons Cottage, 38B Riverside, NR13 3TE.

**6-04) To consider items for future S106 agreements**

Ideas considered by the Council included:

Assistance with the school expansion

Refurbishment of the unused toilet bloc at the school

**7-04) Projects for the remaining S106 funds**

Just over £5,100 remains of the S106 funds from the Barn Owl Close development, to be spent on formal recreation provision. The zipwire repair has be approved by BDC, and if any further repairs are identified from the inspection these can be funded from the remaining monies.

**8-04) To Receive an update from the PCC**

A report was received for the Annual Parish Meeting.

**9-04) To Discuss Updates on the Following**

1. **Speed Sensor**

In February the speed sensor was located on Freethorpe Road opposite Station Drive. The 85% centile was 31.5mph, from 11,859 vehicles. A total of 13,952 vehicles were recorded. The maximum speed was 60mph.

Cllr Pittam has been looking after the speed sensor for 4 years and wondered if anyone else would like to take it over. It serves a useful purpose but Cllr Mutten suggested it could be rested for a while as the message has been successfully put out there.

1. **Allotments**

Nothing to report.

1. **Public Toilets**

The toilets will be refurbished from the 19th April, to include new doors, new sanitary ware, panelling on the walls, painting, updated electrical work and lighting, small water heater, new vanity units, and additional building and carpentry works. Temporary toilets will be provided whilst the work is going on. They have been timed to avoid the summer holiday season.

1. **Neighbourhood Plan**

The recent meeting approved a call for sites for green space and affordable housing.

1. **Reedham Primary School playing field**

Nothing new to add.

**10-04) Correspondence Received**

1. A letter from the Palace, forwarded by a resident, sending thanks to all in Reedham for the message of congratulations to Her Majesty Platinum Jubilee. The DVD sent with the original letter was a digitisation of the recording found at the school. It can be purchased for £10 with proceeds going to the school.
2. An email highlighting the work of the Broadland and South Norfolk Overview and Scrutiny Committee, and what can be submitted for them to look at/into.
3. The East Anglian Air Ambulance walk will take place on the 7th May at 8am, starting at the South terminal of Reedham Ferry.

**11-04) Community Resilience Plan**

**Cllr Bassett** offered to produce a draft plan for the working party to consider.

**12-04) Ukrainian refugees**

A Facebook group has been set up to coordinate and assist those residents who want to help Ukrainians in any way they can.

Cllr Davey had circulated details of attempts to get Nursery House registered to receive refugees from Ukraine. Assistance and responses from the District and County Councils have been very slow, or non-existent. There is no point in spending time and money getting the house habitable if it is not suitable. Further efforts will be made after Easter to get the project moving.

The Parish Council were very supportive of the initiative.

**13-04) Village Jubilee Celebrations**

The Head has confirmed the school would be interested if the Parish Council wanted to provide mugs for all the children. About 100 would be needed. The **Clerk** will circulate photos of a mug produced for one of her other parishes.

The Church will be having a Jubilee Jolly on the afternoon of Friday 3rd June, including Humpty Dumpty, WI tea & cakes, Reedham School country dancing display, open tower trips to see the bells, screening of Reedham’s Silver Jubilee celebrations, a children’s art competition, a fun tug of war, and the ringing of the bells.

**14-04) Financial Matters**

1. The Council noted the Income and Expenditure report to 31st March 2022 (see below). The final statement for the Broadland Deposit Account has not yet been received.
2. The Actuals vs Budget figures for 2021/22 were not available due to the late receipt of the Broadland Deposit Account statement. They will be presented at the May meeting.
3. The online payments made in March were checked and confirmed by Cllr Bassett.
4. Payments presented for approval, circulated to Councillors in advance:

C Dickson - salary April 2022 £ 339.23

HMRC - PAYE April 2022 £ 24.67

Norfolk Pension Fund - Clerk pension £ 130.07

C Dickson – expenses £ 44.10

Reedham Community Association – hall hire February £ 27.00

Norfolk Association of Local Councils – annual subscription £ 264.16

East Norfolk Transport Users Association - donation £ 5.00

Broadland Tree Warden Network – donation £ 30.00

MH Goals – new goalposts for the playing field £ 1,454.40

Reedham Community Association – recycling credits 2021 £ 663.83

Reedham Community Association – hall hire March £ 58.00

Countrystyle Recycling – glass recycling at the Village Hall £ 23.40

Countrystyle Recycling – glass recycling on Riverside £ 14.40

**Total =** **£ 3,078.26**

All the payments were **approved.**

**15-04) Items for the Next Agenda**

Policies

Station Road resurfacing

BT Digital Voice

Public

No further comments.

**15-04) Time and Date of Next Meeting.**

The next scheduled meeting is Monday 4th April 2022 at 7.30pm, at the Village Hall. The meeting closed at 21.20.

Signed………………………………........................ Date……………………………….

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| **INCOME AND EXPENDITURE REPORT BARCLAYS BANK** | | | | | | |
| **AS AT 31.3.22** | | | | | | |
|  |  |  |  |  |  |  |
|  | **MONTH** | **YEAR TO DATE** |  |  | **MONTH** | **YEAR TO DATE** |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| PRECEPT |  | 16,500.00 |  | GROUND MAINTENANCE |  | 7,209.20 |
| GRANT |  |  |  | STATY/POST/PHONE ETC | 22.24 | 319.61 |
| TRAINING |  | 5.00 |  | VILLAGE WORK |  | 5,216.26 |
| BANK INTEREST |  |  |  | PROF/SUBS/TRAINING |  | 453.49 |
| NCC |  |  |  | STAFF SALARY/TAX/PENSION | 650.23 | 6,624.34 |
| GLASS & MISC | 461.78 | 514.75 |  | AUDIT & INSURANCE |  | 679.30 |
| ADVERTISING |  |  |  | RECYCLING |  | 104.10 |
| ALLOTMENT A/C |  |  |  | SECTION 106 & 137 |  | 180.00 |
| PERMISSIVE PATH |  |  |  | ROOM HIRE/GRANTS/EXPS | 31.00 | 283.00 |
| GRASS CUTTING |  | 161.74 |  | MISCELLANEOUS |  |  |
| **TOTAL** | 461.78 | 17,181.49 |  | **TOTAL** | 703.47 | 21,069.30 |
| Neighbourhood Plan |  | 5,700.00 |  | Neighbourhood Plan | 4,600.00 | 5,700.00 |
| HMRC VAT | 4,805.26 | 13,087.98 |  | VAT | 1,310.40 | 9,845.54 |
| CIL Receipts |  |  |  | CIL Expenditure |  | 8,082.51 |
| S106 | 1,992.00 | 4,516.27 |  | S106 | 2,732.00 | 3,300.11 |
| TRANSFER | 5,000.00 | 15,000.00 |  | TRANSFER |  |  |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AT 31.3.22 |  |  | **BANK ACCOUNT** | AT 31.3.22 |  |
| BALANCE CD/FWD | 9,088.52 |  |  | CURRENT ACCOUNT | 12,001.69 |  |
| INCOME | 461.78 |  |  |  |  |  |
| EXPENDITURE | (703.47) |  |  |  | 12,001.69 |  |
|  | **8,846.83** |  |  | Less unpresented chqs |  |  |
|  |  |  |  |  |  |  |
| TRANSFER | 5,000.00 |  |  |  |  |  |
| Neighbourhood Plan | (4,600.00) |  |  |  |  |  |
| Net VAT | 3,494.86 |  |  |  |  |  |
| S106 | (740.00) |  |  |  |  |  |
| CIL | - |  |  | Add: unpresented receipt |  |  |
| BALANCE | **12,001.69** |  |  | BALANCE | **12,001.69** |  |
|  |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **ALLOTMENT ACCOUNT** | | | | | | |
| **AS AT 31.3.22** | | | | | | |
|  |  |  |  |  |  |  |
|  | **MONTH** | **YEAR TO DATE** |  |  | **MONTH** | **YEAR TO DATE** |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| RENT |  | 339.01 |  | MAINTENANCE |  |  |
| DEPOSIT |  |  |  | RENT/DEPOSIT |  | 322.04 |
| **TOTAL** | 0.00 | 339.01 |  | **TOTAL** | 0.00 | 322.04 |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AT 31.3.22 |  |  | **BANK ACCOUNT** | AT 31.3.22 |  |
| BLANCE CD/FWD | 1,295.12 |  |  | CURRENT ACCOUNT | 1,295.12 |  |
| INCOME | 0.00 |  |  | less: unpresented cheques |  |  |
| EXPENDITURE | 0.00 |  |  |  |  |  |
| **BALANCE** | **1,295.12** |  |  |  | **1,295.12** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **BDC PARISH DEPOSIT ACCOUNT** | | | | | | |
| **AS AT 31.3.2022** | | | | | | |
|  |  |  |  |  |  |  |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| TRANSFERS |  |  |  | TRANSFERS | 5,000.00 | 15,000.00 |
| INTEREST |  |  |  | BANK CHARGES |  |  |
| **TOTAL** | 0.00 | 0.00 |  | **TOTAL** | 5,000.00 | 15,000.00 |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AS AT 31.3.2022 | |  | **ACCOUNT** | AS AT 31.3.2022 | |
| BLANCE B/FWD | 20,277.81 |  |  | BDC ACCOUNT | 15,277.81 |  |
| INCOME | 0.00 |  |  |  |  |  |
| EXPENDITURE | (5,000.00) |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **BALANCE** | **15,277.81** |  |  |  | **15,277.81** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Cash Assets:** | **28,574.62** |  |  |  |  |  |
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