Reedham Neighbourhood Plan Meeting

**Tuesday 30th August 2022 at 10.00a.m.**

**Attendees:**, David Breeze, Simon Pittam, Wendy Gitsham, Maureen Haycock, Claudia Dickson (Parish Council Clerk), and Mark Thompson from Collective Community Planning.

1. **Apologies** : Tony Noon , Chris Mutten, Cate Ford, Louise Cornell.
2. **Declarations of Interest:** none received.
3. **Minutes**: The Minutes of the meeting on the 8th August 2022 were approved.
4. **Draft Plan:** the draft plan was discussed in detail with a variety of amendments agreed, including:
* Adding more photos of specific locations
* No tagline (ie removal of ‘Our Reedham Our Future’)
* To make sure the plan and the AECOM report use the same housing and population numbers – NP’s are more up to date
* Remove references to the availability of cruisers to hire
* Updating the number of children in the school and nursery
* Listing the policies after paragraph 30
* Writing a vision to match the words and policies (MT & LC)
* To specify footpath access to the Mill Road site (GNLP3003) and convenient off road access to Policy 4
* To add the inclusion of hedgehog highways in future developments to Policy 5
* Creation of a new policy for the ambition for a central site for a recreational playing field

**Action:**

WG to contact the school for their most up to date pupil numbers.

LC/MT to update the Draft Plan and reissue for a final check.

CD to forward to the school for comment on the inclusion of a wish for a playing field for the school.

1. **SEA Screening report:** a draft had been circulated before the meeting, and was approved. Numbers of pupils at the school will be amended in line with the plan, the availability of hire boats will be removed and 900m was changed to 900mm.

**Action:**

MT/LC will forward to BDC for comment.

1. **Updates** on actionsfrom the last meeting:
2. **Local** **Green Spaces letters:** letters have been sent to all landowners of the proposed Green Spaces. 3 replies have been received from owners of the Quay Terrace properties not wanting their private gardens included. That green space is important for the village and view of the swing bridge so will be retained in the plan. There will be a chance for the landowners to comment further at the Regulation 14 consultation.

The Diocese have forwarded their letter to the PCC for comment.

**Action:**

CD to reply to Quay Terrace letters thanking them for their comments and reiterating there will be a chance at the Reg 14 Consultation for them to comment further.

1. **Broads Authority comment on the environmental areas:** LC has had a discussion with Natalie at the BA and the feedback received will be incorporated into the plan.
2. **Draft AECOM Design Codes Report:** AECOM submitted their final draft of the plan. A few amendments will be requested:
* the number of houses and population figures to be in line with the Neighbourhood Plan
* page 20 – remove reference to views from back gardens
* page 23 – ‘… a closer cooperation…’ to be amended to ‘… a continuing cooperation …’
* page 29 – 5 mile amended to 5 minute
* page 30 – maximum of 3 in a terrace, in line with the NP
* page 40 – ‘surrounded by … across the eastern …’ amended to ‘boarded by … across the western …’, and ‘The footpath from the west connect …’ amended to ‘connects’, and ‘These continuous footpaths is …’ amended to ‘are’.
* figure 41 (page 40) – description of photo should be ‘from the site’ not ‘through’.
* page 42 – the site is located near to the Primary School not across from.
* page 50 – spelling error: opeb to open

**Action:**

CD to request changes before AECOM submit to Locality.

1. **Financial matters:** An application has been made to Broadland for £6,000 for additional costs including additional consultant attendance at meeting, printing costs for the Reg 14 Consultation, room hire and supplies for the Reg 14 Consultation, and a contingency for additional costs in case of needing to redo part of the plan. The Parish Council needs to confirm they are happy to underwrite any additional costs that might occur before BDC will confirm the application. This will be discussed at the meeting on the 5th September.
2. **Items for next meeting:**

Draft Plan

1. **Date and time of next meeting:** CD to suggest dates in the last week of September. The meeting finished at 12:15.