Reedham Neighbourhood Plan Meeting

**Thursday 29th September 2022 at 10.00a.m.**

**Attendees:** Tony Noon, David Breeze, Simon Pittam, Wendy Gitsham, Maureen Haycock, Claudia Dickson (Parish Council Clerk), and Mark Thompson from Collective Community Planning.

1. **Apologies** : Cate Ford, Louise Cornell.
2. **Declarations of Interest:** none received.
3. **Minutes**: The Minutes of the meeting on the 30th August 2022 were approved.
4. **Draft Plan:** the revised draft plan was discussed with a couple of additional amendments agreed:
* Community Actions will be moved to the front of the plan to go after the list of Policies
* Page 40 – Maypole Hill to be changed to School Hill
* Page 42 – view 10 to be moved to Station Road corner to align with the photos taken
* The Important Views document will be amended to reference the Plan numbering
* ‘The’ to be inserted in front of ‘Church’ in paragraph 6
* Policy 4 will be amended to include footpath access to the Mill Road site (GNLP3003)
* Policy 12a) will be amended to add that the public open space for the use for all will, ideally, be centrally located

**Action:**

WG to amend the Important Views document to reference the Plan numbering

WG to review the photos and suggest if more are needed.

MH and WG to send LC & MT their typing and grammar corrections.

LC/MT to update the Draft Plan and reissue for a final check. CD to circulate with a week’s deadline for comments. The Plan and SEA will then be submitted to BDC for comment.

1. **Updates** on actionsfrom the last meeting:
2. **Local** **Green Spaces letters:** no further letters have been received.
3. **Feedback from the school:** none received as yet.
4. **Draft AECOM Design Codes Report:** AECOM were informed of the changes the steering group thought necessary, and comments from Natalie Beal at the Broads Authority. These were acknowledged but no further report has been received. It was agreed that it was not vitally important if the housing, population, and school numbers do not align with those in the Plan. Both documents quote their sources therefore any differences can be traced.

**Action:**

CD to request AECOM send their final draft to the group before submitting to Locality.

1. **Financial matters:** The application to Broadland for £6,000 has been approved.
2. **Items for next meeting:**

Draft Plan (maybe) – plan to be sent to steering group within 10 days, 1 week for comments, plan & SEA to BDC within 1 week after that, BDC consideration for 5-6 weeks, respond to CCP. Informal comments will be requested during the process. 3 months in total to feedback.

AECOM Design Codes (maybe)

1. **Date and time of next meeting:** CD to suggest dates towards the end of November. The meeting finished at 10:45.